

KPPA 24th ANNUAL FORUM AND PRODUCTS EXPOSITION

November 4-6 2009

Special Interest Articles

KPPA 24th Annual Forum & Exposition

Need Help Explaining Why Travel Dollars Need To Be Spent on Forum?

KPPA 2009 Essay Guidelines

How Does A Trip To Hawaii Sound?

KPPA Provides Great Benefits to Members in Challenging Times

KPPA 2009 Buyer & Manager of the Year

Commonwealth eScrap Initiative

KPPA 2009 Agency of the Year

KPPA 2009 24th Annual Forum and Expo

Get lost in "KPPA's Procurementville" November 4th thru 6th!

KPPA will be again holding their **24th Annual Forum and Vendor Expo** at the Galt House in downtown Louisville.

This event is an excellent opportunity for attendees to maximize their potential and learn how to do more with what they already have!

Networking Sessions

Network and learn from the experiences of other state and local government procurement professionals.

Professional Development

Attend valuable educational workshops and seminars led by subject matter experts in public procurement fields.

Credits

Earn points toward UPPCC and other professional certification.

Vendor Expo

Discover new products and services by networking with exhibitors during the Vendor Expo. This year's Expo will be at the Kentucky International Convention Center, (KICC)! You will not want to miss it.



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Forum: Need Help Explaining Why Travel Dollars Need To Be Spent on Forum?

From <http://newsmanager.commpartners.com/nigpbuy/issues/2009-04-29.html>

95% of attendees surveyed felt the registration costs reflected the value they obtained by attending Forum. These attendees said that the cost of Forum is recouped by more effective spending of taxpayer dollars, strengthened services, and operating efficiencies.

...You and Your Agency Need To Be At Forum

When faced with less people and fewer resources, you certainly can't afford less procurement knowledge. The public expects the same services from its government in good times and bad. As a procurement professional, you need to know how to meet those expectations. Especially now, making sound, practical decisions for the good of the agency and the public you serve is critical. Doing so requires that you are familiar with the most effective practices and tips at work in the field.

To help you convince the powers that be to budget for Forum, NIGP has created this [Forum Value](#) position paper. If you would like us to email or mail this paper to the person who controls the purse strings in your organization, please email executive@nigp.org We will need the name, title and appropriate address information.

You and your agency can—and should—be at the forefront of procurement, making a difference through decisive, effective purchasing programs. Five days of intensive professional training, networking activities, product exhibits and knowledge sharing will elevate your professional opportunities as you elevate your community and the public you serve.

Forum: You and Your Agency Need It.

2009 KPPA ESSAY GUIDELINES

Entries must be received by 4:00 PM EDT on September 16, 2009.

1st Place Wins \$1,500 Scholarship

2nd Place Wins \$1,200 Scholarship

1st place will receive a plaque engraved with their name to hang at their agency location. This plaque will be moved every year to the agency of the 1st place essay winner.

Essays are to be mailed, emailed or faxed to:

Don E. Robinson, CPPO, CPPB
Finance and Administration Cabinet
Office of Procurement Services
702 Capitol Ave.
Room 096, Capitol Annex
Frankfort, KY 40601
FAX: 502-696-5862
Email: DonE.Robinson@ky.gov

ESSAY GUIDELINES

Essays must be sent to the Awards & Scholarships Chairperson. The Chairperson will then copy and forward each essay, less the essay writer's name, the Awards & Scholarship Committee for review and scoring.

1. Only one essay per member may be submitted.
2. Essays shall not exceed two (2), double spaced typewritten pages and a cover page.
3. Cover page shall include name of essay writer, agency mailing address and phone number.
4. **The 2009 essay topics will be sent to the KPPA membership via email.**

All essays will be scored according to the following categories with a maximum of 100 points:

- | | | |
|-----|--|-----------|
| a.) | Writer's ability to communicate ideas (writing style) | 35 points |
| b.) | Relevance to essay theme | 35 points |
| c.) | Structure of essay; opening paragraph, supporting paragraphs, conclusion | 20 points |
| d.) | Technical aspects | 10 points |

TIPS OF THE TRADE

The Office of Procurement Services, Personal Service Contract Office's general function is to review all Personal Service Contracts (PSCs) and Memorandum of Agreements (MOAs) and Grants to ensure that agencies are procuring and processing their contracts in accordance with methods prescribed in KRS 45A.690 – 45A.725, FAP-111-43-00 and FAP-111-44-00.

Personal Service Contracts (PSCs)

Once an agency has completed the RFP process and awarded a Personal Service Contract, the agency submits the electronic document in eMARS to be reviewed and approved by the Finance Cabinet and filed with LRC.

PSCs are reviewed to ensure that the agency follows all policy, procedures and statutes that govern personal service contracts.

PSCs:

1. Are used to establish a contract with a private entity
2. Must go through a competitive process OR have prior sole source/not practical to bid approval from the Secretary of the Finance and Administration Cabinet or his designee.
3. Are subject to LRC review unless exempt by statute or an exemption granted by LRC.
4. PSCs subject to LRC review are created as PON2 documents. PSCs not subject to LRC review are created as PO2 documents.
5. PSCs subject to LRC review must be final in eMARS and filed with LRC prior to the service date.

Memorandum of Agreement (MOA)

Once an agency has entered into an MOA (FAP-111-44-00) as defined in KRS 44A.690(1)(d), the agency submits the electronic document in eMARS to be reviewed and approved by the Finance Cabinet and filed with LRC.

MOAs:

1. Are used to establish contracts for services with a governmental body or political subdivision and do not have to go through a competitive process.
2. May not be used for a contract with a private entity, such contracts must be a PSC.
3. Are subject to LRC review unless exempt by statute or an exemption granted by LRC.
4. MOAs subject to LRC review are created as PON2 documents. MOAs not subject to LRC review are created as PO2 documents.
5. MOAs subject to LRC review must be final in eMARS and filed with LRC prior to the service date.

eMARS Reminders

1. EO1 approval is required for all PON2 and PO2 contracts and must be attached to the contract header as a PDF file.
2. All PON2 and PO2 contracts must be assembled.
3. Contract modifications must be assembled as a MOD.
4. The Default Form selected on the document header must match the assembled document.
5. Service dates entered on the commodity line must be for the entire contract period.

Proof of Necessity (PON) Reminders

The PON (Proof of Necessity) on PON2 documents is required by the LRC Government Contract Review Committee.

1. Acronyms should be defined on the PON.
2. Description of Work should be brief and concise but explain fully the work being performed.
3. Justification>Name and Address of Other Providers Considered should list the Names and Address of all responsive bidders who submitted a proposal.
4. Justification>Basis for Selection (PSC) Reason for Exchange (MOA) should include the EV number for PSCs.
5. Contact information should provide a contact name and telephone number – not a reference to see the header.

Tips and Tricks for the Procurement Professional that just may save you time and money through efficiency and a reduction in aspirin costs.

If you have a Tip or Trick to share please email it to [Felicia Biggerstaff](#)

How Does a Trip to Hawaii Sound?

By Theresa Smalley (Education Cabinet)

Believe it or not you could be planning a trip to Hawaii or to some other state you've always wanted to visit! To top that off, it could even be all expenses paid! That's what happened to me this past March! I planned a vacation in Honolulu, Hawaii where I was able to participate in a three day NIGP training in which most of my expenses were paid!

Maybe you're wondering how I managed to do this. It was all because I submitted an essay for the KPPA essay contest last year and amazingly, I won!

For those of you who didn't know, every year KPPA has an essay contest. As last year's winner I received a \$1500 scholarship for training; the runner up received a \$1200 training scholarship. You should watch for the complete instructions, rules, judging criteria, and essay topics for this year's contest to appear in a future KPPA newsletter.

When I first thought about attending training by myself in another state where I wouldn't know anyone, I was a little apprehensive. I wondered how I would be treated; if I'd feel like an outsider and if I'd be able to represent Kentucky in a positive way. All of my fears were relieved as soon as I arrived at the training. I was greeted with huge smiles and a warm Hawaiian welcome. I was presented with a lei and gifts of macadamia nut chocolates and Hawaiian coffee to bring back to my office. Each day the people in the class brought different local foods for me to try. They took the time to give me tips and directions to their favorite places. They beamed with pride as I was going on and on about the gorgeous scenery, mountains and coastal views on their beautiful island. Yet they were just as interested in my descriptions of the distinct change of seasons, rolling hills and horse farms here in Kentucky. They got a kick out of my southern accent and we all laughed at my inability to understand some of what they were saying too! I feel I truly experienced "Hawaiian style" hospitality.

The class I attended was Introduction to Public Procurement, which was a broad overview of the field of public procurement. Each of the other participants in the class was employed by the City of Honolulu. So I was different by the fact that I was the only state employee in the class. Although there were many more similarities than there were differences, one big difference is that we have KPPA to guide us in promoting and constantly improving public procurement in Kentucky. According to the instructor, the state employees in Hawaii are just beginning the planning stages of organizing a NIGP chapter there. We are fortunate to have KPPA and all the efforts made by the organization for our benefit. Without KPPA I would not have been in this class, so I felt very lucky to be a member and the winner of the KPPA essay contest!



This year I'm encouraging everyone to submit an essay. It's worth a try to take the time, make an effort, do a little research, write and submit your essay. Prior to this instance I had never submitted an essay for any contest in my life. You never know, next year it could be you relaxing on Waikiki Beach! Now doesn't vacationing in Hawaii sound good to you right now?

KPPA Provides Great Benefits to Members in Challenging Times

By Jody Hall (Finance Administration) & Mike Gustafson (Finance Administration)

In these times of ever-shrinking budgets, doing more with even less, and sometimes doing without, procurement professionals around the country have accepted that employer-sponsored professional development may be a thing of the past. In a majority of budgets, professional development is one of the first items to get the ax.

But in today's economy, it is more important than ever for procurement professionals to hone their skills, roll up their sleeves, and use their knowledge and expertise to make a difference for their respective agency's bottom line. It is precisely at these times that more knowledge and training are desperately needed. It is precisely at these times that procurement professionals need investment and support.

KPPA's Board of Directors recognized the inability of most agencies to squeeze any funds out of the already shrunken budgets for training or certification costs.

In a bold step to provide as much support for their members as possible in these trying times, the KPPA Board of Directors announced in February 2009 that the organization would pay the cost of review classes for any member who qualified to take UPPCC's CPPB or CPPO exam. The cost was \$360 per person. The CPPB review class was held on April 27-28 and the CPPO review class was held on April 29-30. Eight (8) KPPA members took advantage of the CPPB review class and fifteen (15) KPPA members attended the CPPO review class. This equaled a savings of more than \$8,000 to members who participated in this special educational offer!

While the turnout for the review classes was a big success, the certification success for those who took the exam in May is equally impressive. We would like to congratulate the following:

NEW CPPOs:

Joan Graham, CPPO, CPPB
Amanda Greer, CPPO, CPPB
Stacy Phillips, CPPO, CPPB
Carolyn Turner, CPPO, CPPB

Rob Underhill, CPPO, CPPB
Jacqueline Watkins, CPPO, CPPB
Stephanie Williams, CPPO, CPPB

NEW CPPB:

Theresa Maynard, CPPB

Since members have two years to take the certification exam once they are approved as eligible, some of the review class attendees have chosen to take the certification exams in October or later, so stay tuned for more success news!! Congratulations again to all!

For those interested in becoming certified the website is www.uppcc.org. This site has more information on the certification process, the Certification Handbook, and the application. The UPPCC (Universal Public Purchasing Certification Council) is currently accepting applications through Monday, July 27, 2009, for the Fall 2009 testing window which is Monday, Oct. 26 through Saturday, October 31, 2009. There are two test locations in Louisville and one in Lexington.

Contact information at NIGP for questions and the application process is:

Kitty Campbell
UPPCC Coordinator
800-367-6447 x236
703-796-9611 fax
certification@uppcc.org
www.uppcc.org

If you carry a widely recognized professional credential like the Certified Professional Public Buyer (CPPB) or the Certified Public Procurement Officer (CPPO), your competitive odds are quite good. According to a 2009 survey conducted by the National Council for Public Procurement and Contracting (NCPPC), more than 76% of respondents indicated that possessing a public procurement certification gives a candidate a hiring advantage at their organization and 70% indicated that they consider professional certification when promoting or recommending promotions of employees.

In addition to increasing your competitive edge, current CPPOs and CPPBs also credit certification with increasing self-confidence, improving credibility with senior management, internal customers and the supplier community and encouraging ethical behavior.

Still have questions? Ask the experts! Ann Peshoff, UPPCC Executive Director and Carol Hodes, CAE, NIGP Director of Education, will host an online chat on Tuesday, July 7; 1:00 PM to 2:00 PM sponsored by NIGP. This is a great, NO COST opportunity to have your questions answered regarding applying, testing and preparing for CPPO / CPPB certifications. For more information, visit http://www.nigp.org/eweb/StartPage.aspx?Site=NIGP&webcode=pd-cert_chat.

KPPA 2009 BUYER & MANAGER OF THE YEAR

The Awards and Scholarships Committee will be accepting nominations for KPPA's Manager and Buyer of the Year Awards. This is an opportunity to nominate a deserving KPPA member that you know has done an outstanding job in 2009. The awards will be presented during the Annual KPPA Conference, November 4 – 6, 2009.

Nominations shall include, but are not limited to the following:

- Name of nominee
- Professional Certification(s)
- Years of experience
- Contributions to purchasing (i.e., initiation of innovative concepts, assistance with implementation of new ideas, serve as a member of a special task force or agency team, etc.)
- Contributions to professional development (i.e., publication of an article on purchasing, served as a trainer or assisted in seminar training, etc.)
- Contributions to the employing entity (i.e., assisted in the development or revision of manuals for purchasing personnel, vendors, etc.)
- Contributions to the local chapter (i.e., served as an officer, on the Board of Directors, on committees and/or chairing committees, etc.)
- Contributions to NIGP (i.e., attending the NIGP Annual Forum and classes, served as a panelist for a breakfast session at the NIGP Forum, served as an instructor, served on NIGP committees and/or the Board of Directors, etc.)
- Any additional pertinent information that might be applicable to the nomination

Eligibility for Buyer of the Year:

- Must be a rank and file buyer and does not include supervisory management professionals in the organization;
- Must be actively employed in public purchasing; and
- Must be a member of KPPA at the time of award.

Eligibility for Manager of the Year:

- Must be a supervisory or management level professional in the organization;
- Must be actively employed in public purchasing, and;
- Must be a member of KPPA at the time of award.

Nominations must be received by 4:00 PM EDT on Sept. 29, 2009.

Nominations are to be mailed, faxed or emailed to:

Don E. Robinson, CPPO, CPPB
Finance and Administration Cabinet
Office of Procurement Services
702 Capitol Ave.
Room 096, Capitol Annex
Frankfort, KY 40601
FAX: 502-696-5862
Email: DonE.Robinson@ky.gov

Commonwealth eScrap Initiative Best of Kentucky Award Winner Best IT Collaboration for 2009

The 2009 Digital Government Summit was held in Frankfort on Tuesday May 5, 2009. This annual conference brings together IT leaders and professionals from across the state. Each year the conference sponsors a competition to recognize projects that result in significant public value and improve the operation of government. One of the award categories recognizes the Best IT Collaboration. This year's award for this category went to the **Commonwealth eScrap Initiative**.

The statewide eScrap service contract assures that the five million pounds per year of end-of-life computer and office electronics will be recycled in an environmentally sound manner with five percent or less of the remaining scrap going to landfills. It also ensures the proper sanitization of any data/information remaining on hard drives and in memory. In addition, revenue will be generated through reimbursements for most eScrap categories. Currently, many communities and schools do not receive any reimbursement or pay a fee for recycling services.

This contract was issued as an "all state agencies" contract that allows statewide participation by the Executive, Judicial and Legislative branches of government, school districts, local governments, postsecondary education institutions and any other public/not-for-profit entity.



Paul Kaplan, special advisor to Secretary Jonathan Miller of the Finance and Administration Cabinet, is shown (far left) along with the other team members (left to right):

- Council on Post-Secondary Education – Stuart Johnston
- Office of Procurement Services – Amy Richardson
- Office of Education Technology (K-12) – Renee Carter
- Division of Waste Management – Tom Heil
- Commonwealth Office of Technology – Tommy Case

Additional information about the project and resulting contract is available at <http://technology.ky.gov/GreenIT/escrap.htm>.

KPPA 2009 AGENCY OF THE YEAR

The Awards and Scholarships Committee will be accepting nominations for KPPA's Agency of the Year Award. If your agency has done an excellent job in 2009, this is an outstanding opportunity for your agency to receive the recognition it deserves. The award will be presented during the Annual KPPA Conference, November 4 – 6, 2009.

Nominations shall include, but are not limited to:

- Name and address of agency
- Agency head
- Number of employees
- Purchasing volume (dollars or number of procurements)
- Major accomplishments (i.e., creative purchasing techniques, money saving procedures, etc.)
- Recognitions and Awards
- Implementation of new ideas
- Member involvement in KPPA or NIGP
- Name of nominee
- Other pertinent information

Nominations must be received by 4:00 PM EDT on September 29, 2009.

Nominations are to be mailed, faxed or emailed to:

Don E. Robinson, CPPO, CPPB
 Finance and Administration Cabinet
 Office of Procurement Services
 702 Capitol Ave.
 Room 096, Capitol Annex
 Frankfort, KY 40601
 FAX: 502-696-5862
 Email: DonE.Robinson@ky.gov

PERSONALITY OF THE QUARTER

By Valerie Blade-Thomas (Education Cabinet Financial & Materials Management)

This Quarter's we learn about Janet Hartlage.

1. What agency do you work for?

Kentucky Department of Education

2. How long have you worked for them and have you always been a buyer or what is your current position?

Six years – hired as Internal Policy Analyst IV promoted to Staff Assistant then promoted to my current position – Director, Division of Financial and Materials Management.

3. I know that through KPPA you are in contact with a lot of individuals that work for State Government. What do you find is the biggest difference between State Government and Local Government?

Not having worked in Local Government, this is difficult to determine. There is such a wealth of knowledge for state government employees involved in procurement, and in state government sometimes we find we are just a small piece of the procurement pie. Many times how one agency might handle a difficult procurement may help other agencies in similar situations. This concept would probably apply to local governments as well.

4. What is the oddest or most difficult purchase you have had to make?

Materials and services for the Commonwealth Accountability Testing System (CATS) in 2005.

5. Do you have any hobbies if so would you like to talk about them a bit?

Renovating a turn-of-the-century home. I'm an HGTV junkie and like getting and adapting ideas to the needs of the home I am renovating.

6. Do you have any words of wisdom or suggestions for anyone that might be interested in entering the world of purchasing for state or local government?

It's a great career, but you have to be patient and have persistence. I have always found that common sense really comes into play when trying to handle all of the statutes, regulations and policies and procedures that deal with procurement effectively.

If there is any KPPA Member, you are interested in learning more about please email your suggestions to [Nancy Sherrow](mailto:Nancy.Sherrow)

KENTUCKY PUBLIC PROCUREMENT ASSOCIATION
BOARD MEETING MINUTES
February 6, 2009

The meeting was called to order at the Galt House by President Joey Beatty.

Board members in attendance included: Gary Freeland, Kathy Robinson, Carolyn Turner, Jackie Watkins, Joan Graham, Don Robinson, Mike Denny, Hiren Desai, Ken Koester, Amy Richardson, Nancy Sherrow, Ben McCray, Joey Beatty, and Stephanie Williams.

Audrey Patterson was absent.

Carolyn handed out copies of the minutes from the July 18 and October 29, 2008 meetings. After review Ken made motion to approve the minutes as presented with second from Gary. The motion passed.

Treasurer's Report:

Gary provided information on the current financial status. There was significantly less revenue from seminars and revenue was down from the receipts from the annual conference. The only significant upcoming expense is NIGP dues of \$1500.00. A motion was made by Hiren with second by Mike to approve the treasurer's report. The motion passed.

Education and Professional Development:

Jackie provided information concerning upcoming review classes for the CPPB and CPPO exams scheduled for late April. The cost is \$360 for NIGP members and \$500 for non members. Due to agency budgets and the current cash position of KPPA a motion was made by Ken with second by Nancy Sherrow for KPPA to pay for the spring review class for KPPA members on a one time basis up to \$360. The motion passed.

President's Report:

Joey stated that KPPA now has four new CPPOs. Based on this, as well as our conference and vendor expo we may want to consider submitting a nomination for a chapter award to NIGP. There is no cost to submit an application. Carolyn and Joey will check on the deadline for nomination and Ken will review the application.

March Purchasing Month Activities:

Carolyn is going to check on a public proclamation signing by the Governor. Jackie is going to check on a location. Ben indicated he could get the proclamation framed as was done last year.

NIGP Update:

Ken provided information relating to NIGP. Out of the 90 people taking the CPPO exam, 79 passed. The pass rate for the 182 taking the CPPB exam was 60%.

Conference Committee:

Carolyn indicated that many good comments were received about the conference and hotel for the 2008 conference. Some things will be discussed to make changes to the 2009 conference based upon comments that were made.

After discussion about the theme for the 2009 conference a motion was made by Mike with a second by Joan to amend the theme title to "Not Wasting Away in Procurementville." The motion passed.

The dates for the 2009 Conference are November 4, 5, and 6.

Vendor Recruitment:

Don discussed the new site for the Vendor Expo for this year and moving this to the Kentucky International Convention Center (KICC) should make things much better. Hall A will hold 141 regular sized booths and has six 20X20 spaces. There is seating for lunch for 224 people.

A final motion was made by Don with second by Gary to set the time of the vendor expo from 1:00 until 4:30. The motion passed.

Workshop Committee:

Joan made the suggestion that the process for election of officers remain the same as performed at the 2008 Conference.

Membership Committee:

Jackie stated that the global email listing does not match the membership listing. There is also a separate listing of members that are not state employees. The website needs to be updated for 2009 to reflect new offices and 2009 conference information.

Budget:

Idea proposed for Budget Committee to make the Treasurer Chairperson. Input needed from other committees (Conference, Workshop, Education, and Vendor recruitment) in order to complete the annual budget earlier in the year. Meeting proposed around March Purchasing Month activities to finalize budget for presentation at the next Board Meeting.

New Business:

A question was raised concerning eligibility of Board Members to receive prizes from drawings at the conference. Answer provided was that Board Members are eligible. It was also pointed out that vendors need to be reminded that no prize value is to exceed \$25.00.

The Board submitted their individual votes for the 2008 Merit Award. Carolyn Turner was the award

Policy Review:

Review of KPPA policies has been ongoing.

Policy Number 4 deals with Awards and Scholarships. Don will meet with the Committee to look at establishing some type of point system for use in evaluation of essays.

Policy Number 6:

This is the Membership Policy. Motion made by Don with second by Nancy to require that dues paid outside of the Annual Conference shall be paid by March 1 of the year following the Annual Meeting. Currently the policy states a March 30 date. The motion passed.

A motion to adjourn was made by Carolyn with a second by Kathy. The motion passed.

MEMBERS IN MOTION

Sarah Smith has moved from the Transportation Cabinet, Division of Purchases to Cabinet for Health & Family Services, Office of Contract Oversight.

The Finance & Administration Cabinet, Office of Procurement Services, Information Technology Procurement Branch welcomed two new buyers on April 1st, **Sherita Miller** and **Ken LeMonds**.



If you know of a KPPA member who has recently received an award, certification, promotion, transferred, retired or have other general good news to share please contact [Amy Richardson](#)

We want to recognize all accomplishments of our members!



The following received their CPPO Certification, **Stephanie Williams** (OPS), **Jackie Watkins** (CHFS), **Rob Underhill** (CHFS), **Joan Graham** (CHFS), **Stacy Phillips** (CHFS), **Amanda Greer** (DECA), and **Carolyn Turner** (DECA).

Autumn Brewer with the Department of Agriculture gave birth to **Abigail Grace Brewer** on May 9th at 8:45 am. Abigail was 8lbs 3/4 oz and 21 inches long.



For additional information on training events please check the website calendars for [KPPA](#) and [NIGP](#)

Dates to Remember

July

- July 4 – Independence Day State Holiday
- July 7 – [FREE Online Certification Chat](#)
- July 22 – Deadline for [CPPB and CPPO Pre-Forum Preparation Classes](#)

August

- August 7 – Registrations begin being processed at the Forum
- August 20 – 21 – [CPPB and CPPO Pre-Forum Preparation Classes](#)
- August 22 – 26 – [NIGP Forum in St. Louis, MO](#), Registration begins at 8:00AM

September

- Sept 1 – Labor Day State Holiday
- Sept 16 – Deadline for 2009 Essay Competition Submissions
- Sept 29 – Deadline for 2009 Buyer and Manager of the Year Nominations

About Our Organization



The Kentucky Public Procurement Association (KPPA) was established in May of 1985 as the statewide chapter affiliate of the [National Institute of Governmental Purchasing](#) and chartered in October of 1990.

Membership Eligibility:

Kentucky Public Procurement Association (KPPA) membership is open to all public officials (elected and non-elected), agents, officers and employees of the Commonwealth of Kentucky and its political subdivision, school districts, and city and county governments.

No membership dues are assessed, as established by KPPA by-laws.

The Purpose of KPPA is to:

- Promote and encourage professional development and competence through continuing education, seminars and training of public officials;
- Promote cooperation and understanding among public agencies and officials;
- Provide a professional forum for the exchange of ideas, research, and experiences among public procurement officials;
- Support and promote continuing improvements in the field of public procurement;
- Support the principles and concepts of effective competition, increased public confidence and equitable treatment of all persons involved in public procurement, and;
- Support ongoing improvements in public procurement through seminars and technical workshops;

To contribute information, make suggestions on content, or provide comments please contact the KPPA Newsletter Committee members.

[Nancy Sherron](#)
[Amy Richardson](#)

[Felicia Biggerstaff](#)
[Valerie Blade-Thomas](#)
[Kathy Burke](#)

[Lynne McCroskey](#)
[Sylvia Weber](#)

We're on the Web!

See us at:
<http://kppanigp.org>



KENTUCKY PUBLIC PROCUREMENT ASSOCIATION
24th Annual Forum and Products Exposition
November 4 -6, 2009
Galt House Hotel
140 N. 4th St.
Louisville, Kentucky

Book Early with Fiscal Year 09 Dollars for the 2009 KPPA Conference!

The **KPPA Annual Forum and Vendor Expo** will be held at the beautiful Galt House in downtown Louisville. As in the past, this event will be an excellent opportunity to participate in valuable professional development and networking sessions. Experts in public procurement, not only from Kentucky, but also from across the country will present timely topics that will be beneficial to the newest procurement professional as well as to the seasoned veteran. The Vendor Expo will offer attendees the opportunity to visit with approximately 75 exhibitors offering a wide range of products and services. In addition, minority vendors, master agreement vendors and GSA vendors will be in attendance to address any questions or concerns which you may have.

In light of the current economic climate, KPPA has elected to offer the same registration fee from 2007 and 2008 for the 2009 KPPA Annual Forum and Vendor Exposition. In addition, KPPA will offer an "Early Bird" discount! The fee for attendees registering and paying prior to October 1, 2009 will be \$150.00. Registrations and payments made after that date will be \$175.00. Keep in mind that the registration fee includes your 2010 KPPA membership. If your agency has "old year" money still available you may want to take advantage of the early bird registration fee and register before June 30th. In addition, the Galt House is offering attendees a reduced rate of \$120 for the West Tower and \$140 for an East Tower Suite, per night. Please call 1-800-843-4258 for reservations.

Historically, when financial problems arise one of the first items to be cut from the budget is professional development/training. However, it is exactly during these times when professional development/training for procurement professionals should be promoted in order to equip them with the tools necessary in identifying cost saving opportunities. The service that public procurement professionals provide every day directly affects the bottom line of virtually every agency in the Commonwealth since every dollar saved by the use of sound purchasing practices is one more dollar available to carry out the work ultimately benefiting the citizens of Kentucky.

We value your involvement in KPPA and look forward to seeing you in November 2009. For additional information on KPPA and the services it provides visit our website at <http://kppanigp.org>. A registration form is attached. A Forum agenda will be forwarded at a later date once it is finalized. If you have any questions concerning the conference, please feel free to contact me at 502-564-6746.

Sincerely,
Jacqueline Watkins, CPPB
2009 KPPA Membership Chair



**2009 KPPA ANNUAL FORUM AND PRODUCTS EXPOSITION
November 4-6, 2009**

REGISTRATION FORM

The Galt House East
140 N. 4th St.
Louisville, KY
(502) 589-5200

*** Advanced Registration is Requested ***
(Please print or type)

Name: _____

Badge Name: _____

Organization Name: _____

Street Address: _____

City/State/Zip: _____

Phone No.: _____

Fax No.: _____

Email Address: _____

Purchase Order/Contract No: _____

Pro-Card Number/Expiration Date: _____

Name As It Appears On Card: _____

Please complete this registration and submit with your registration fee as soon as possible. Early Bird registration is \$150 if paid by October 1, 2009. Registration paid after October 1st will be \$175.

Mail to:

**Kentucky Public Procurement Association
PO Box 4183
Frankfort, KY 40604**

You can also fax this registration form to Gary Freeland at 502/564-7080 or email it to GaryW.Freeland@ky.gov. You must list a purchase order number or credit card information. Forms received without the required info will not be accepted. Refunds will be given only if cancellation notice is received 14 calendar days prior to conference.